



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, February 19, 2024 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance at the meeting.
- III. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp; Absent: Steve Kelly, JB Meeuwenberg.
- IV. **APPROVAL OF AGENDA**

Item 24-26. MOTION by Buckner, SECOND by Cole to approve the agenda, as presented.

MOTION CARRIED: 5-0; 2 absent.
- V. **PRESENTATIONS:** None
- VI. **COMMUNICATIONS:**

- **MAISD Annual Budget Review, Resolution, and Board Delegate**

The Board reviewed a communication received from the MAISD. The Board reviewed the budget adoption, resolution, and board delegate process. According to laws regarding intermediate school district budgets, local school district boards must adopt a resolution on the MAISD's general fund budget between May 1 and June 1 of each year. To facilitate this process, the MAISD board shall submit the budget, for review, to a meeting of one (1) board member named from each constituent district to represent that district. The Muskegon Area Intermediate School District Board of Education has set Thursday, April 25, 2024 at 5:30 p.m. for this review, and it will be

held in the MAISD Superior Room. The District must provide notice of our District's delegate selection to the MAISD by March 29, 2024. Only one (1) board member may officially represent our District at this review. The Board will select a delegate at the March 18, 2024 Board of Education meeting.

- **OK Conference Ticket Price Increase Survey and Advisory Vote**

The Board reviewed a communication from the OK Conference that stated that the Conference was reviewing and considering an increase in ticket prices for Conference athletic events from \$5.00 per ticket to \$7.00 per ticket. The Conference conducted a survey of the Conference membership, which was not an official vote, but rather an advisory vote. Fruitport High School voted "no" on this membership survey, and returned the survey prior to the requested February 2, 2024 deadline set by the Conference for doing so.

VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS:

- **MAISD Superintendent Introduction and Strategic Plan** - Randy Lindquist, MAISD Superintendent, was present at the meeting and introduced himself to the Board of Education. Mr. Lindquist discussed the strategic plan of the MAISD and shared a copy of the goal focus areas of the MAISD's strategic plan.
- **State School Aid Act - Section 27k: Student Loan Repayment** - The Board discussed updates pertaining to Section 27k of the State School Aid Act and the process being used by the District to comply with this.
- **Annual Education Reports** - The Board discussed the completion and posting of the Annual Education Reports for each building and the District. Cover letters and Annual Education Reports were posted to the District's website prior to the February 15, 2024 deadline.
- **15 Days of Virtual Instruction Under State School Aid Act Section 21f** - The Board discussed a document pertaining to Section 21f of the State School Aid Act, and discussed the need for the District to develop a plan, while having the plan Board approved if it chooses to use the virtual instructional time allowed under this section.
- **MAISD Collaborative Schools of Choice Program** - The Board discussed the Collaborative Schools of Choice Program that has been approved by the MAISD for use in schools across the county for the 2024-2025 school year. The schools of choice window is open from May 1-30, 2024, and remains unchanged from the current year.
- **Alternative and Adult Education Graduation Requirements:** The Superintendent reviewed a proposal from the Instructional Council with the Board to consider reducing the number of credits required for graduation from the Alternative and Adult Education programs from 22 credits to the State mandated 18 credit minimum

requirement. All core course credits will still be required and a formal proposal will be forthcoming to the Board for consideration in March after the second reading of the proposal has been conducted with the District's Instructional Council on February 22, 2024.

- **Virtual Learning Pathway / Muskegon County Virtual Academy** - The Board discussed a pathway presented to the District by the MAISD that would support virtual learners and homeschooled students in earning credits through virtual programming. The District would receive the FTE for the students and the MCVA would provide the instruction for these students, with students being able to participate in extracurricular activities just as our virtual learners are currently able to do, as long as the requirements of the MHSAA are fulfilled.

VIII. REMARKS FROM THE PUBLIC:

- Nancy Venema shared that she was attending the meeting on behalf of the support staff, while representing the transportation, food service, and maintenance employees. She expressed concerns regarding the 2024 - 2025 calendar. A brief discussion was held to address concerns relating to the days and hours of instruction, and the impact on student learning and outcomes.

IX. CONSENT AGENDA

Item 24-27. MOTION by Cole, SECOND by Buckner to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$447,478.63
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)

MOTION CARRIED: 5-0; 2 absent.

X. GENERAL BOARD BUSINESS:

1. MPSCS Member Subscriber Agreement

Item 24-28. MOTION by Cole, SECOND by Buckner to approve the MPSCS Member Subscriber Agreement, as discussed.

MOTION CARRIED: 5-0; 2 absent.

2. Strategic Action Plan 2023-2028

Item 24-29. MOTION by Franklin, SECOND by Cole to approve the Strategic Action Plan for 2023-2028, as discussed.

MOTION CARRIED: 5-0; 2 absent.

3. Emergency Operations Plan (EOP) Reconfirmation

Item 24-30. MOTION by Cole, SECOND by Buckner to approve the reconfirmation of the District's Emergency Operations Plan, as discussed.

MOTION CARRIED: 5-0; 2 absent.

XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on February 12, 2024

Elroy Buckner reported on a Business and Finance Committee meeting held on February 12, 2024 at 6:01 p.m. Kris Cole, Elroy Buckner, Jason Kennedy, Kyle Nielsen, Mark Mesbergen, John Winkas, and Jessica Wiseman were present. The Committee discussed the results of the request for proposal for asbestos abatement at 259 N. 3rd Avenue, discussed a camera server recommendation, discussed a middle school surveillance camera update recommendation, discussed a fiber run recommendation, discussed a wireless and network update recommendation, discussed a transportation vehicle recommendation, discussed the MPSCS Subscriber Agreement, and discussed the reconfirmation of the District's Emergency Operations Plan. The meeting was adjourned at 6:46 p.m.

2. Asbestos Abatement at 259 N. 3rd Avenue, Fruitport, MI 49415

Item 24-31. MOTION by Buckner, SECOND by Cole to approve the competitive bid from HBC & GFL Environmental Company in the amount of \$69,300 to complete the asbestos abatement at 259 N. 3rd Avenue, Fruitport, MI 49415, as discussed.

MOTION CARRIED: 5-0; 2 absent.

3. Surveillance Camera Server Recommendation

Item 24-32. MOTION by Buckner, SECOND by Cole to approve the quote from Town and Country Group to purchase two (2) surveillance camera servers for the District in the total amount of \$112,382, with funds coming out of Section 97 (School Safety - FY 2023), as discussed.

MOTION CARRIED: 5-0; 2 absent.

4. Middle School Surveillance Camera Upgrade Recommendation

Item 24-33. MOTION by Buckner, SECOND by Cole to approve the purchase of fifty-five (55) surveillance cameras from CDWG, via the REMC consortium bid price, in the amount of \$61,109.96, coming out of Section 97 (School Safety Funds - FY 2023), as discussed.

MOTION CARRIED: 5-0; 2 absent.

5. Wireless Access and Network Update Recommendation

Item 24-34. MOTION by Buckner, SECOND by Cole to approve the bid from Vector to purchase a larger fiber switch and upgrade our wireless network infrastructure, at a cost of \$71,314.38, coming out of the Technology and Security Fund. The District expects to receive a reimbursement from E-rate for \$57,051.51 for this project, with the net impact to the Technology and Security Fund being \$14,262.87, as discussed.

MOTION CARRIED: 5-0; 2 absent.

6. Transportation Vehicle Purchase Recommendation

Item 24-35. MOTION by Buckner, SECOND by Cole to approve the future purchase of two (2) transportation SUVs, for a not to exceed amount of \$80,000 (total for two), with funds being paid from Section 221, pupil transportation funding, as discussed.

MOTION CARRIED: 5-0; 2 absent.

7. Western Tel-Com Fiber Project Recommendation

Item 24-36. MOTION by Buckner, SECOND by Cole to approve the bid from Western Tel-Com to run fiber to the new administration building at 259 N. 3rd Avenue, Fruitport, MI 49415, and to the transportation garage, in the amount of \$63,106 coming out of the Technology and Security Fund. The District expects to receive a reimbursement from E-Rate in the amount of \$50,484.80. The District also intends to apply for reimbursement funding to cover the remaining cost of \$12,621.20, as discussed.

MOTION CARRIED: 5-0; 2 absent.

8. Installation of Middle School Surveillance Cameras and Data Runs

Item 24-37. MOTION by Buckner, SECOND by Cole to approve the quote from Vector Tech Group to complete the Middle School camera cabling project and installation of surveillance cameras, in the amount of \$22,725 coming out of Section 97 (School Safety - FY 2023) funding, as discussed.

MOTION CARRIED: 5-0; 2 absent.

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on February 12, 2024

Jason Kennedy reported on a Personnel Committee meeting held on February 12, 2024 at 5:00 p.m. Dave Hazekamp, Mark Mesbergen, JB Meeuwenberg, and Jason Kennedy were present. The Committee discussed the Personnel Report for February 2024, and it reviewed the 2024-2025 tentative agreement that was approved and ratified by the FEA membership. The Committee also reviewed the Superintendent's Evaluation Process, and it reviewed updates pertaining to Section 27k of the State School Aid Act. The Committee discussed updates that were made to the EOP, including the update of names and contact numbers in the plan, and it discussed a Letter of Agreement (LOA) pertaining to the distribution of funds received by the District under the Educator Compensation Program and Section 27l of the State School Aid Act. The meeting was adjourned at 5:31 p.m.

2. Letter of Agreement with FEA: Section 27l - Educator Compensation Program

Item 24-38. MOTION by Franklin, SECOND by Burgess to approve the Letter of Agreement (LOA) between the Board of Education and the Fruitport Education Association, as discussed.

MOTION CARRIED: 5-0; 2 absent.

3. 2024-2025 Calendar Tentative Agreement

Item 24-39. MOTION by Franklin, SECOND by Burgess to approve and ratify the tentative agreement with the FEA on the 2024-2025 school calendar, as discussed.

MOTION CARRIED: 5-0; 2 absent.

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on February 12, 2024

Susan Franklin reported on a Student Affairs Committee meeting held on February 12, 2024 at 5:31 p.m. Tim Burgess, Jenny Ferels, Susan Franklin, Dave Hazekamp, and Jason Kennedy were present. Jenny Ferels discussed the District's updated process for electronic enrollment and registration with the Committee. The Committee discussed the need to reconfirm the Continuity of Learning / Return to Learn Plan under the American Rescue Plan and ESSER III, and it discussed the completion and posting of the Annual Education Reports for each building and the District. The Committee discussed Section 21f of the State School Aid Act, and it discussed the Collaborative Schools of Choice Program that has been approved by the

MAISD for use in schools across the county for the 2024-2025 school year. The Committee reviewed a proposal from the Instructional Council to consider reducing the number of credits required for graduation from the Alternative and Adult Education programs from 22 credits to the State mandated 18 credit minimum requirement, with all core course credits still being required. The Committee discussed a pathway presented to the District by the MAISD that would support virtual learners and homeschooled students in earning credits through virtual programming, and it discussed an updated final draft of the strategic action plan for the District. The Committee also discussed updates that were made to the EOP, including the update of names and contact numbers in the plan. The meeting was adjourned at 6:01 p.m.

2. American Rescue Plan (ARP) / ESSER III: Return to Learn and Continuity of Services Plan Reconfirmation

Item 24-40. MOTION by Franklin, SECOND by Burgess to approve and reconfirm the American Rescue Plan (ARP) / ESSER III Continuity of Services Plan and Return to Learn Plan, as reviewed and discussed.

MOTION CARRIED: 5-0; 2 absent.

XIV. SUPERINTENDENT'S EVALUATION

1. Superintendent's Evaluation

The Board discussed providing a final copy of the Board approved evaluation of the superintendent, for the year ending December 31, 2023, to the superintendent at the March 18, 2024 meeting of the Board of Education.

XV. BOARD MEMBER REPORTS AND DISCUSSIONS:

Kris Cole shared that the high school robotics team will be competing in their first competition of the year at Orchard View High School on March 15-16, 2024. He invited everyone in attendance at the meeting to consider stopping by to support the team.

Susan Franklin shared that the students in this year's musical have been working hard, with the musical performance taking place on March 21-23, 2024 at the Fruitport High School Performing Arts Center.

Dave Hazekamp shared that the date has been set for the next Fruitport Hall of Fame induction ceremony. The date of the event will be October 19, 2024.

XVI. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on March 12, 2024 at 5:00 p.m.
2. The Personnel Committee will meet on March 11, 2024 at 5:00 p.m.
3. The Student Affairs Committee will meet on March 11, 2024 at 5:30 p.m.
4. The Board of Education will meet on March 18, 2024 at 7:00 p.m.

XVII. REMARKS FROM THE PUBLIC:

Lenna Kramer shared concerns about the calendar for the 2024-2025 school year; however, was thankful for the responses provided to the public during the first section of public comment during this meeting.

Nancy Venema had questions about the graduation requirement proposal for alternative and adult education students after hearing about this at the meeting. A brief discussion was held on this topic to better help those in attendance at the meeting understand the purpose of this future proposal.

XVIII. ADJOURNMENT

Item 24-41. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 5-0; 2 absent.

The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Jason J. Kennedy, Acting Recording Secretary