



Fruitport Community Schools  
**REGULAR BOARD MEETING MINUTES**  
Monday, March 20, 2023 – 7:00 p.m.

**Meeting Location:**

Fruitport Community Schools Central Office  
Board of Education Meeting Room  
3255 E. Pontaluna Rd.  
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:01 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited by those in attendance at Regular Meeting.
- III. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg; Absent: Steve Kelly.
- IV. **APPROVAL OF AGENDA**

Item 23-44. MOTION by Cole, SECOND by Buckner to approve the agenda with the addition of an agenda modification, as presented and outlined below:

- **Add: Student Affairs Committee Reports and Recommendations**
  6. Overnight Trip Request: DECA International Career Development Conference – Orlando, FL.

MOTION CARRIED: 6-0; 1 absent.

- V. **PRESENTATIONS:** None
- VI. **COMMUNICATIONS:**
  - **MAISD Summaries and Information:** The District and Board received a communication from MAISD with the annual Summaries and Information, dated February 2023. A copy will be provided to the Board in the April Board packet.

- Muskegon County School Board Alliance Dinner: The District provided a reminder to the Board about the dinner for the Muskegon County School Board Alliance on March 23, 2023. The agenda and timing of the meeting were shared.

## **VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS:**

- **Grant Award Notifications (Section 104h and Local Food Grant)**

The Board was provided with an overview of the grant award notifications that were received by the District pertaining to the Section 104h Grant and the Local Food Grant. Copies of the grant award notifications from the Michigan Department of Education were provided to the Board.

- **Revised Grant Award Notification (Section 31aa Grant)**

The Board was provided with an updated grant award notification pertaining to Section 31aa. A copy of the revised grant award notification from the Michigan Department of Education was provided to the Board.

- **Technology and Security Enhancement Millage Update**

A brief update was provided to the Board pertaining to the Regional Technology and Security Enhancement Millage renewal that will be placed on the ballot on May 2, 2023.

- **The Addams Family Musical**

The Board was provided with a reminder of the musical performance scheduled for the Performing Arts Center, and was encouraged to attend.

## **VIII. REMARKS FROM THE PUBLIC: None**

## **IX. CONSENT AGENDA**

Item 23-45. MOTION by Buckner, SECOND by Cole to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$290,036.21
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)

MOTION CARRIED: 6-0; 1 absent.

**X. GENERAL BOARD BUSINESS:**

**1. MAISD School of Choice Resolution**

Item 23-46. MOTION by Franklin, SECOND by Cole to approve the resolution to participate in the Muskegon Area Intermediate School District Collaborative Schools of Choice Plan for the 2023-24 school year, as discussed.

ROLL CALL: Buckner - yes, Burgess - yes, Cole - yes, Franklin - yes, Hazekamp - yes, Kelly - absent, Meeuwenberg - yes.

MOTION CARRIED: 6-0; 1 absent.

**2. Selection of Board Member to Attend the MAISD Annual Budget Review**

The Board discussed the selection of a board member to attend the MAISD Annual Budget Review. The Board selected Dave Hazekamp to attend, with Elroy Buckner serving as an alternate to attend, as the Treasurer of the Board.

**XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS**

**1. Report of committee meeting held on March 13, 2023**

Elroy Buckner reported on a Business and Finance Committee meeting held on March 13, 2023 at 5:30 p.m. Kris Cole, Dave Hazekamp, Jason Kennedy, Elroy Buckner, Jessica Wiseman, and Mark Mesbergen were present. The Committee reviewed a discussion on the Fruitport Education Association Contract, was provided an update on the Supplemental Pupil Membership Count, discussed summer taxes and the Chartwells food service renewal, and discussed the need to purchase additional vehicles within the transportation department. The meeting was adjourned at 7:04 p.m.

**2. Summer Tax Collection Resolution**

Item 23-47. MOTION by Buckner, SECOND by Cole to approve the annual resolution to allow Fruitport Community Schools to collect summer taxes for both of the 2023 and 2024 years, as discussed.

ROLL CALL: Buckner - yes, Burgess - yes, Cole - yes, Franklin - yes, Hazekamp

- yes, Kelly - absent, Meeuwenberg - yes.

MOTION CARRIED: 6-0; 1 absent.

### **3. Food Service Management Company Contract Renewal**

Item 23-48. MOTION by Buckner, SECOND by Franklin to approve the 2023-2024 Chartwells contract for food management services be approved, as presented, including the addendum for having a summer food program. The contract renewal will be an increase of \$10,000, which is paid out of the Food Service Fund.

MOTION CARRIED: 6-0; 1 absent.

### **4. Not to Exceed Amount Purchase of Transportation Vehicles**

Item 23-49. MOTION by Buckner, SECOND by Cole to approve the recommendation to make a future purchase of two transportation SUVs in an amount not to exceed \$80,000 (total for two), as discussed.

MOTION CARRIED: 6-0; 1 absent.

## **XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:**

### **1. Report of committee meeting held on March 13, 2023**

JB Meeuwenberg reported on a Personnel Committee meeting held on March 13, 2023 at 5:00 p.m. Dave Hazekamp, JB Meeuwenberg, and Jason Kennedy were present. The Committee discussed the March 2023 Personnel Report, discussed a behavior support systems plan, discussed special education caseloads and the need to post for an intensive resource room teacher, discussed Arbor Circle and Hackley Community Care programs, and held a discussion on the Fruitport Education Association contract. The meeting adjourned at 5:39 p.m.

### **2. Letter of Agreement - Fruitport Education Association: Compensation**

Item 23-50. MOTION by Meeuwenberg, SECOND by Franklin to approve the Letter of Agreement between the Board of Education and the Fruitport Education Association, as discussed and presented. The financial impact is as follows:

- FY 2023: \$128,000 (paid by the general fund and grants)
- FY 2024: \$344,651 (paid by the general fund and grants)

MOTION CARRIED: 6-0; 1 absent.

### **3. Letter of Agreement - Fruitport Education Association: Licensure**

Item 23-51. MOTION by Meeuwenberg, SECOND by Franklin to approve the Letter of Agreement between the Board of Education and the Fruitport Education Association, as discussed and presented. The LOA clarifies that bargaining unit members, and not just teachers, covered by the Agreement are to be reimbursed for the cost of the renewal fee of their required certification and/or licenses for the position he/she has with the District. This clarification covers positions such as social workers, psychologists, etc. The financial impact is expected to be approximately \$2,000 from the General Fund.

MOTION CARRIED: 6-0; 1 absent.

## **XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS**

### **1. Report of committee meeting held on March 13, 2023**

Susan Franklin reported on a Student Affairs Committee meeting that was held on March 13, 2023. The meeting was called to order at 5:39 p.m. Tim Burgess, Susan Franklin, Dave Hazekamp, and Jason Kennedy were present.

The Committee discussed a second reading of an update on the process that was used by the SEAB to review and recommend the 4th grade Sex Education Advisory Board instructional materials. Several modifications were made to the recommended instructional materials based upon the input and feedback from the SEAB. The Committee discussed overnight trip requests from the high school Robotics Team, discussed the Schools of Choice Resolution, discussed a draft plan for Summer School 2023, discussed an update from the professional development day with staff on March 10, 2023, discussed an update from Thrun Law Firm, and discussed the Fruitport Education Association Contract. The meeting was adjourned at 6:12 p.m.

### **2. Sex Education Advisory Board - 4th Grade Recommendations (First Hearing)**

Item 23-52. MOTION by Franklin, SECOND by Burgess to approve the 4<sup>th</sup> grade sex education materials, as discussed and presented. The materials were available to the public through hearings at the February 20, 2023 and March 20, 2023 meetings of the Board of Education.

MOTION CARRIED: 6-0; 1 absent.

**3. Overnight Trip Request: High School Robotics Team State Championship Competition - Saginaw Valley State University**

Item 23-53. MOTION by Franklin, SECOND by Burgess to approve the high school robotics team's overnight trip request to attend the Michigan State First Robotics Championships held at Saginaw Valley State University on April 5-8, 2023, as discussed.

MOTION CARRIED: 6-0; 1 absent.

**4. Overnight Trip Request: High School Robotics Team FIRST World Championship Competition - George R. Brown Convention Center: Houston**

Item 23-54. MOTION by Franklin, SECOND by Burgess to approve the high school robotics team's overnight trip request to attend the FIRST World Championship Competition on April 18-24, 2023, as discussed.

MOTION CARRIED: 6-0; 1 absent.

**5. Thrun Law Firm - Policy Update: First Reading**

The Board discussed the February 2023 Thrun Law Firm Policy Update to include discussion on Policy 3116 - District Technology and Acceptable Use. In accordance with the Office of Educational Assessment and Accountability's 2022-23 updated Electronic Device Policy, Thrun Law Firm recommends updating Policy 3116 to include provisions regarding the use of electronic devices by students and staff during state assessments. A second reading and recommendation for approval will be made at the April 2023 Board meeting.

**6. Overnight Trip Request: DECA International Career Development Competition and Conference - Orlando, FL**

Item 23-55. MOTION by Franklin, SECOND by Burgess to approve the high school DECA team's overnight trip request to attend the International Career Development Competition in Orlando, FL on April 21-26, 2023, as discussed.

MOTION CARRIED: 6-0; 1 absent.

**XIV. BOARD MEMBER REPORTS AND DISCUSSIONS**

Kris Cole shared a robotics update with the Board of Education. Kris shared that the team competed at the Orchard View competition and was selected by the #4 alliance for the

playoff matches. The team finished third as an alliance at the competition. Kris also shared information about the upcoming competition at Kentwood High School.

Susan Franklin shared that Brian Meeuwenberg qualified for the state math counts competition. The Board and District are proud of Brian's accomplishments. She also shared information about the Addams Family musical production that would be taking place at the high school.

John Winkas shared a construction update with the Board, and he shared that construction had started on the middle school renovations today.

**XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS**

1. The Business and Finance Committee will meet on April 10, 2023 at 6:00 p.m.
2. The Personnel Committee will meet on April 10, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on April 10, 2023 at 5:30 p.m.
4. The Board of Education will meet on April 17, 2023 at 7:00 p.m.

**XVI. REMARKS FROM THE PUBLIC: None**

**XVII. ADJOURNMENT**

Item 23-56. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 6-0; 1 absent. The meeting adjourned at 7:39 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary